

BRITWELL PARISH COUNCIL

MINUTES OF THE MEETING OF BRITWELL PARISH COUNCIL HELD ON WEDNESDAY 18th MARCH 2020 AT 7.00 P.M. IN THE PARISH COMMUNITY CENTRE

Present Cllr P Brooker (in the chair)
Cllrs. Mrs S Brooker, J Finn, Murphy and S Wright

In Attendance : Zulf Awan & Aqeel Akram S.B.C. Community Development (part only)

20/32/PC Apologies

32.1 Apologies for the meeting had been received from Cllr P K Mann, who was attending a Borough meeting, and from Cllr. Anderson.

32.2 Apologies had also been received from Mr Holder who was self isolating due to Coronavirus recommendations, with Cllr Murphy taking the minutes.

20/33PC Declaration of Interest

33.1 Cllr. P Brooker made a general declaration that he was a member of Slough BC.

33.2 Cllr Wright made a declaration in respect of Sports England item.

20/34/PC Public Forum

34.1 Mr. Awan and Mr.Akram of Community Development reported that the Recycled Teenagers Club had closed today due to the Coronavirus. They raised concern that the main aim of the Club was to combat isolation and loneliness. Tesco had been approached to supply food items to enable the organisers to distribute these which would be paid for but Tesco had not been able to help. Cllr. Murphy suggested that due to large quantities, it needed Booker Cash & Carry. Members . **agreed** that they could have use of the Parish Booker Membership Card. Both were very grateful for this and thanked the Councillors present.

34.2 Mr Akram said that he was based in the Britwell Library and was available to help and provide support in the community.

(Mr. Awan and Mr.Akram left the Meeting)

20/35/PC Minutes of the meeting held on 19th February 2020

The minutes of the Council meeting held on 19th February were **approved** as an accurate record of the meeting and signed by the Chair.

20/36/PC Matters Arising (not covered elsewhere on the agenda)

36.1 *Glad Tidings* (item 20/ 25.2 & 27.3) – The Locum Clerk had written to Glad Tidings in respect of space used at back of stage and offering a room for storage at £50 per month. He had also noted that bookings should not go in the hire book but rather needed to go through the usual booking process. Cllr. Brooker said he would liaise with Glad Tidings on Sunday.
Action: Cllr Brooker

36.2 *Sports England Grant Shortfall (item 20/27.1)*- Further to the last meeting when the Council agreed to pay shortfall of £800 of £3200 cost, Frank Sugrue at Active Slough had contacted to state he had received a quote for £1650 (+VAT) to install the posts and had

asked if the Council could help. It was noted that Mr Sugrue had said that the Parks Department were going to install the new posts, but if this were not feasible, then it was agreed that the Council would pay all of the installation costs. The Clerk was requested to contact Frank to chase Parks Department.
Action: Locum Clerk

20/37/PC Neighbourhood Police

37.1 Police Sergeant Cerrig Shardlow, the North Slough Neighbourhood Sergeant, had sent his apologies but his Report had been circulated. His aim was to ensure that either he or a representative should attend future meetings, subject to the Covid 19 outbreak. His report listed various criminal offences in the last month, with a year on year comparison. Councillors expressed concern over the huge rise in Sexual Offences which had doubled from three in the period last year to six this last month. Cllr. Brooker was concerned that there could be under reporting and he requested Councillors to encourage residents to report offences to the police.

20/38/PC Summer Celebration -Saturday 20th June 2020

38.1 Further to action points from the last meeting:-

- a) The Locum Clerk had received a quoted price of £350 each (£700 total) for two, 40 x 20 foot, marquees to be delivered, set up and taken down on the day, with ability for the Council to cancel without charge if the Show were cancelled due to the coronavirus epidemic: members agreed this to be booked. **Action: Locum Clerk**
- b) Cllr Wright confirmed the cost of a new banner as £50; members agreed this to be purchased. **Action: Cllr Wright**

38.2 In light of the developing coronavirus epidemic, members **agreed** to defer a decision to May, to determine whether or not the Summer Celebration should take place this year.
Action: Locum Clerk /ALL

20/39/PC Updates from Outside Bodies

39.1 Cllr Murphy reported that the Youth Club at this present time is still open but was unsure for how long. In the unfortunate event that it closes, outreach work would be done by Berkshire Youth and Britwell Youth Project.

39.2 Cllr. Wright reported that all grass roots football has been suspended.

20/40/PC Planning

40.1 *Planning Reference: P/06719/002 – 67, Woodford Way, Slough, SL2 2DB* - It was noted that this is not in the parish boundary.

20/41/PC Coronavirus

41.1 The briefing from the Locum Clerk was noted. The Coronavirus epidemic is expected to be severe and will affect many people. Expected to dislocate society. Most severe period may hit in the next few weeks and run for 2 -3 months peak, but also likely not to finish fully even then. Members reviewed various activities in light of coronavirus.

41.2 *Staff*) – It was **agreed** that in the event of staff sickness or self isolation, full salary would be paid. If Mr King were sick, Ms Taylor would cover some opening but not late night locking up (if there is any), which Councillors would cover. Staff to be advised.

Action: Locum Clerk /Cllr Murphy

41.3 *Hall Bookings (Regular Hire)* – It was noted that Slimming World and Tea World have stopped meetings this week. Glad Tidings may also need to cancel bookings going forward, and currently it was understood that Arts & Craft were still operating at present. It was **agreed** that the Council would make no charge for non-hire **Action: Locum Clerk**

41.4 *Hall Bookings (Occasional Hire)* – It was **agreed** that the Council would take no new Bookings for the next three months. It was **agreed** for confirmed bookings, yet to take place, the Hirer must conform to then current Government Guidelines.

41.5 *Chicken Ranch Bar* – Further to the Government encouragement earlier this week for people not to attend pubs and bars so as to slow down the spread of coronavirus, and a possible future ban, this would clearly affect Bar takings. It was **agreed** that this should be provided for. The current term of the Lease was also noted.

20/42/PC Site Vision & Building Works

42.1 It was agreed in light of coronavirus that any action on Regeneration and generally in respect to refurbishment be postponed. Action Point to remain with Cllr Anderson in due course to seek proposals from Slough BC Regeneration team. **Action: Cllr Anderson**

42.2 Further to the request to fix the water heater in the small kitchen area off the stage and to check the plug sockets on stage making a sound, Cllr. Murphy had received a quote to replace 5 RCD Sockets, being four on stage and one in the hall plus the water heater for a cost of £450.41; this was **approved**; Cllr Murphy to action. **Action: Cllr Murphy**

20/43/PC Post Community Governance Review Strategy

New Website

43.1 The Locum Clerk had spoken with Mr Carter, who was expected to provide a new site in the next few weeks. This could be important for communication as the Coronavirus epidemic worsens. When the new site goes live, this may also result in the current website provider making contact.

Communications with Residents

43.2 No action since the last meeting; this too might be postponed by coronavirus.

Parishioner Issues

43.3. The email from Mr Inman at 4 Calbroke Road expressing concern at Slough BC Planning was noted; Cllr Brooker would contact him. **Action: Cllr Brooker**

20/44/PC Community Centre and Sports Ground

Health & Wellbeing

44.1 The various discussion on Coronavirus was noted

Hire use

44.2 Nothing further to earlier items.

20/45/PC Finance

45.1 *Income & Expenditure* - The income and expenditure and bank reconciliation for February 2020 were **approved**. It was noted that Radio Wexham had folded and as the outstanding cheque had been issued over 6 months, this sum has been rewritten into the cashbook.

45.2 In addition to bank payments and direct debits, it was **agreed** to approve the following payments) :-

a) By Cheque :-

- £72.00 (inc VAT) to Economic Hygiene Solutions for ladies sanitary bins;
- £193.61 for 2 x Business rates for £95.81 and £97.80 to Slough BC
- £150 to S Chademunhu to reimburse £150 Hall deposit for 29 February booking;

b) By BACS :-

- £630.00 (inc VAT) to Haymills Computers Ltd for website development;
- £1,920.00 (inc VAT) to Manorcott Legal & Business Services for Locum Clerk's services;

20/46/PC Chicken Ranch Bar

46.1 It was noted that there would be further discussion in Part 2.

20/47/PC Any Other Business

47.1. There was none

20/48/PC Next Meeting

48.1 The Council considered a Note from the Locum Clerk, further to the coronavirus epidemic, in respect of the requirement for meetings. It was also noted that the Government has been urged by local councils body to suspend legal requirements . .

48.2 Following discussion, it was **agreed** that the next Full Council Meeting should be at 7.00 pm on Wednesday 15th April 2020. However this was subject to change as the public meeting might need to be cancelled if the situation worsens or in light of Government recommendations or order. The Council might need to look at electronic or other means of communication.

19/49/PC Exclusion of the public

It was agreed that further to S.1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business to be transacted under Item 17 on the agenda that the public be excluded and the matters dealt with in a subsequent Part Two meeting.

Part 1 of the meeting closed at 8.23 pm.

Signed as a true record of the meeting

.....Chair

Dated.....