

BRITWELL PARISH COUNCIL

NOTICE, AND SUMMONS TO ALL PARISH COUNCILLORS, TO ATTEND THE ANNUAL MEETING OF BRITWELL PARISH COUNCIL TO BE HELD ON WEDNESDAY 20th MAY 2020, FOLLOWING THE ANNUAL PARISH MEETING AT 7:00 PM REMOTELY VIA ZOOM

Join Zoom Meeting <https://us02web.zoom.us/j/75416650033>

Meeting ID: 754 1665 0033

The meeting is open to the public/press—the first 15 minutes will be reserved, if required, for public comment.
Declarations of Interest: Any Member attending the meeting is reminded of the requirement to declare if he / she has a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

To deal with the following business:-

AGENDA

- 1 To elect a Chair for the coming year and the Chair to sign a Declaration of Acceptance of Office
- 2 To elect a Vice Chair for the coming year
- 3 Apologies for absence
- 4 To confirm the minutes of the Council meeting held on 15th April 2020
- 5 Matters Arising from previous meetings (not covered elsewhere on the agenda)
- 6 Updates from Neighbourhood Police
- 7 Outside Bodies – a) to appoint representatives; b) To receive reports from members
- 8 Coronavirus – to review and consider any contingency or other responses, including a) staff issues, b) community support and c) purchase of banners
- 9 Autumn Celebration (Sep/Oct 2020) - to review and approve arrangements including budget support
- 10 To review and approve the constitutional documents of the Council – a) Standing Orders; b) Financial Regulations; c) Asset Register ;d) Risk Assessment; e) Code of Conduct.
- 11 General Data Protection Register – to review Data held
- 12 Planning – TBC
- 13 Building Works - to review and approve arrangements or make any decisions concerning :-
 - 13.1 Vision /parameters for redevelopment /refurbishment /Regeneration Proposals
 - 13.2 Consequential decisions on Asbestos survey and Building Works Specification;
 - 13.3 Funding, including any agreed variances to earmarked reserves
- 14 Annual Governance & Audit Return 2019 -20 - To update
- 15 Post Community Governance Review Strategy: – To review and approve any arrangements or make any decisions concerning :-
 - 15.1 website; including CV company link
 - 15.2 Communication with residents
 - 15.3 parishioner issues, if any
- 16 Report on Community Centre and Sports Ground - To review and approve arrangements or make any decisions concerning
 - 16.1 Hall & Grounds Hiring Rates for 2020 -21;
 - 16.2 Health & Wellbeing
 - 16.3 Bookings for the year 2019 -20 & any hire or deposit issues
 - 16.4 Slough Food Bank/SSE Grant
- 17 Finance:
 - 17.1 To receive and approve the income and expenditure figures to end of April and bank reconciliation
 - 17.2 To ratify expenditure since the last meeting and approve payments presented to the meeting
 - 17.3 To note Pension Re Declaration
 - 17.4 to note or revise including revised Budget Forecast 2020 -2021
- 18 Chicken Ranch Bar – To review and approve any arrangements or make any decisions, including on payments due, actions under the Lease, Lease renewal and Bar Tender review
- 19 Agenda items for Next Meeting
- 20 Any Other Business company
- 21 Next meeting Wednesday 17th June 2020 at 7.00pm remotely via Zoom

Signed:  Date 15th May 2020

Jonathan Holder ,Locum Clerk