

BRITWELL PARISH COUNCIL

MINUTES OF THE MEETING OF BRITWELL PARISH COUNCIL HELD ON WEDNESDAY 20th JULY 2022 AT 7.00 P.M., IN THE PARISH COMMUNITY CENTRE

Present Cllr R Anderson (in the chair)
Cllrs. K. Barry, P Brooker (part only), Mrs S Brooker, P Murphy and S Wright

In Attendance : Mr. J. Holder (Locum Clerk) ;
Mr Adrian Bedlow , Mr Billy Cousins, Mr Nazar Lodhi ; Mr Sam O'Kelly (all part only)

22/130/PC Apologies

130.1 Cllr P Brooker had given his apologies as he was attending a training session and would be late.

130.2 Cllrs. PK Mann had given her apologies.

22/131/PC Chair for the Meeting

131.1 In the absence of both the Chair and the Vice Chairman of the Council, Cllr Barry proposed, Cllr Mrs Brooker seconded and it was *resolved* that Cllr Anderson should chair the meeting.

22/132/PC Declaration of Interest

132.1 Cllrs Wright and Murphy declared an interest in respect of payment to be made to Cllr Wright under agenda item 14.2.

132.2 Cllr. Anderson made a general declaration for Cllr P Brooker and himself that they were members of Slough BC..

22/133/PC Minutes of the Council meeting held on 15th June 2022

133.1 The minutes of the Council meeting held on 15th June were **approved** as an accurate record of the meeting and signed by the Chair.

22/134PC Public Forum

134.1 There was none.

22/135/PC Matters Arising (not covered elsewhere on the agenda)

135.1 *Slough Electoral Review (minute 22/48)* – Cllr Anderson said that the draft Boundary Commission recommendations had largely accepted the Council's earlier response to retain the Parish within one ward and to retain the name "Britwell" for the ward. He noted that the Council should write further to support such recommendation as it was still open for there to be further conflicting comments on this proposal. **Action: Locum Clerk**

135.2 *Slough BC Standards Committee (minute 22/89.1)* – The Standards Committee had been advised that Cllr Barry was now the Council representative.

135.3 *Tea Dance Music Equipment (minute 22/112.4)* –The Clerk to purchase the equipment, as previously authorised.. **Action: Locum Clerk**

135.4 *Annual Governance & Audit Return 2021 -2022 (minute 22/118.5)* – The Locum Clerk had forwarded the Annual Return to the external auditors and had published the period for the exercise of public rights

22/136/PC Order of Agenda items

136.1 Noting the presence of the people in attendance, it was *agreed* to vary the agenda sequence and deal with their specific items first and accordingly items 13a), 7 and 16 were so re-arranged.

22/137/PC Fu Jau – Request for a Container

137.1 Mr Bedlow said that he had been doing martial arts for 38 years and full time for 28 years. Over the years, he had trained 20 World champions. For 18 years, he had practised from the Cherry Orchard, Burnham but had left there to take a sabbatical and to see how martial arts was done in the USA. Since returning from America, he had become a Coach for Team GB .

137.2 Currently his equipment was stored in the Community Centre and had to be set up for each session. What he was seeking was to have a stand-alone structure, roughly 15m x 10m although the size was negotiable, to be set up on the old Tennis Court ,which would be just for Fu Jau use .Electricity to be provided either by a generator (although that might be too noisy) or otherwise by a separate feed. They would then release their use of the Hall . He thought the structure would be deemed temporary and so not require planning permission..

137.3 Members discussed this. Cllr Anderson said that any such structure would require planning permission. Cllr Wright expressed concerns both over car parking and over impact of the sight of a full car park for those attending Fu Jau, deterring potential Bar customers. Mr Bedlow said that In terms of usage, they might increase from current 3 nights per week to 4 nights but not Fridays. About 25% of those attending were from the Britwell area. The profile of their users meant their activity was mainly late afternoon/evenings rather than during the daytime although there could be some GB sessions in the daytime but should be no more than 10 cars. Mr Bedlow agreed that going forward, he would encourage those attending by car to park on the old Tennis Court.

137.4 Cllr Anderson noted that there had been other previous third party requests to set up another structure on the site. He noted that Fu Jau should not expect the fee for any such use to be less than others locally might charge. In terms of next steps, he suggested that Mr Bedlow should draw up a Business Plan for consideration by the Council, providing a schematic as to how it might look and an indication as to the rent payable; he might also wish to discuss with Slough BC Planning Department. Further to Cllr Murphy's suggestion, he might also wish to consider some reduction in fees charged to those in Britwell as it was a deprived area.

Action: Mr Bedlow

(Mr Bedlow left the meeting)

22/138/PC Slough Active

138.1 Billy Cousins , Slough Active Communities Officer, noted that they were working with the National governing body for Netball to establish local hubs. Currently , they were working with Beechwood School. One potential site for a local hub would be on the old Tennis Courts. For this, they would look to spray lines on the surface, to provide coaching also equipment. No electricity would be needed. Cllr Anderson requested that Mr Cousins should provide a more detailed proposal which the Council could then consider.

Action: Mr Cousins

(Mr Cousins left the meeting)

22/139/PC Café Brew Hut/ Chicken Ranch Bar

139.1 Mr Holder said that the first of the two chillers ordered, was due for delivery that week.

139.2 Members *agreed* that the fee for the Cricket match to be held on Sunday 14 August should be £150. **Action: Locum Clerk**

139.3 *21st May Hire* – Mr Holder noted the response of the hirer to the issues raised. Mr O’Kelly noted in response that there had been no other function at the Bar nor had there been any trouble at the Bar. Following discussion, Members *agreed* to take no further bookings from this hirer.

(Cllr P Brooker joined the meeting)

139.4 Mr O’Kelly noted two recent safeguarding issues which had been dealt with. He further noted the recent death of Rob Ingram and the impact on the community; his funeral would be in Manchester on 27 August. Bingo was now taking place on a Tuesday night and this was in its third week. Face-painting and the Bouncy Castle were available on Saturdays. The Café had offered to provide a free meal to those displaced in Ukraine and had made this known to Slough BC. They would also sponsor Britwell FC next season. The Funfair in June had been a great success and generated much custom.

139.5 *Pool Table* – The need for a new pool table was discussed. Following discussion, it was **agreed** that a) the Bar itself should bear the cost of a new pool table and could dispose the existing one and b) on the basis that the Bar was paying for this, there would be no profit share payable to the Council from takings from the new Pool table.

139.6 *Regular Hall Booking for Week-ends* – Mr O’Kelly raised the proposal that the Bar could block book the hire of the Hall for the week-ends, (Friday, Saturday and Sunday evenings) which would enable it to have regular functions. The benefit of regular functions for the community was noted but Members also noted that parishioners booked the Hall on those week-end evenings for their own family and social occasions. It was **agreed** that Mr Lodhi should provide a proposal of what they would wish to do and hire, not to exceed 50%, which allowed for other usage and provide to the Clerk. **Action: Mr Lodhi / Locum Clerk**

139.7 *Hall Painting Work* – Members to confirm choice of colour paint. Mr Lodhi to procure quotes for three coats of silk paint and provide to the Clerk. **Action: Mr Lodhi / Locum Clerk**

139.8 *Utilities Reimbursement* – Members would consider this further under Part 2.

(Mr Lodhi and Mr O’Kelly left the meeting)

22/140/PC Neighbourhood Police

140.1 Sgt. Cerrig Shardlow is currently not available and unlikely to be a for several months. A/PS Andy Grant had only taken up his new role to cover for him in the last two weeks; he was unable to make the meeting tonight but Mr Holder had had a long call with him that week. A local parishioner had raised concern with Slough BC and the three District Councillors on Anti -Social Behaviour (ASB) and this had been the specific area of discussion which Mr Holder had with A/PS Andy Grant. Key points from the call:-

- the Police were aware of ASB by 12 -16 year olds in Britwell, involving low level offences on a frequent basis;

- a hot spot is Twist Way/shops on Kennedy Parade. Police operation last week to test the sale of alcohol to under age persons. The Police had checked 13 shops and only one failure which was being addressed;

- two operations were done last week in Kennedy Park. Police plan to do similar operations going forward, with high visibility patrols.

140.2 However resources are limited which means Police will be more *preventative* than *reactive*. They will seek to *prevent* ASB by such initiatives as set out above (tests on shops/police presence from time to time and seek to persuade /deter kids from ASB. However they may not be able to respond immediately to a report of ASB, if involved with more serious crimes at that moment. However all reports feed into their intelligence and in turn give focus to police initiatives.

22/141/PC Updates from Outside Bodies

141.1 *Youth Club* - Cllr Murphy said that the Club would be open next Monday between 11.00 am - 3.00 pm for four weeks

22/142/PC Slough Borough Council

142.1 Cllr Anderson said that Slough BC had finally submitted its Accounts for 2018 -2019; these had been the problematic ones but it was hoped that these would now be signed off and in turn allow the subsequent accounts to be submitted. Insofar as Slough BC was able to sell assets, this would pay down the debt and in turn lessen the likely cuts to be made in services. He noted that the local government pension scheme for staff was very generous and a significant cost to Slough BC.

22/143/PC Britwell Community Forum

143.1 Cllr Barry said that there had been a meeting last month with the Community Development Team and there would be a further meeting on 28 July. The Platinum Jubilee had stimulated interest. Consideration was being given to produce leaflets to promote it and encourage more to be involved. Cllr Anderson noted that the Council had still to issue its newsletter and such a leaflet might be included with it.

22/144/PC Coronavirus

144.1 *Slough Covid Outbreak group* - Cllr Anderson said there had been no recent meeting of this Group. In view generally of the national position on this, it was *agreed* to remove this as a regular agenda item.

22/145/PC Planning

145.1 Council members reviewed the following applications.

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Council Comment</u>
X/00181/001	Jct of Wentworth Avenue and Ansculf Road, Slough	Prior approval application for the installation of a new 16m monopole tower to support antenna, associated radio-equipment housing and ancillary development hitherto.	No Objection

P/17114/001	17,Umberville Way,Slough,SL2 2HD	Construction of a front infill extension	No Objection
Y/19948/002	248,Long Readings Lane,Slough,SL2 1QF	The erection of a single storey rear extension,which would extend beyond the rear wall of the original house by 7.5m,with a maximum height of 3.0m,and an eaves height of 2.6m	No Objection

145.2 The Locum Clerk to notify Slough BC Planning.

Action: Locum Clerk

21/146/PC Site Vision & Building Works

146.1 The Locum Clerk to follow up on quotes for the roof.

Action: Locum Clerk

22/147/PC Parish Communications

147.1 *Parish Annual booklet* – Cllr Mann to update her copy and to arrange printing and distribution.

Action: Cllr Mann

147.2 Consideration also for inclusion of leaflets for the Britwell Community Forum (see minute 143 above).

22/148/PC Community Centre and Sports Ground

148.1 *Water* – The Locum Clerk had contacted Castle Water to confirm sums owing.

148.2 *Health & Wellbeing Slough Health Bus* – The members welcomed the visit of the Health Bus, offering free NHS health checks, which would be in the car park on Wednesday 27 July between 9.30am -4.30pm and planned subsequent visits on a quarterly basis.

148.3 *Community Pay Back teams* – Members noted the request made via Mr Vyas that team members, when working in the area such as at the Britwell or Haymill Nature Reserve, could use the Council toilets.

148.4 *Co-op* – The Co-op had asked to use the Hall for a recruitment day and had asked for a special rate. Taking account of the Co-op's recent Community Award for their community support over Covid lockdown and that this was for recruitment purposes, members *agreed* to offer the Parish rate of £15 per hour.

148.5 *Sukoon Through Cancer* – Julie Siddiqi had enquired on behalf of a friend as to the use of the Hall by the charity, which raises awareness of breast cancer in Slough and had asked for a special rate. Following discussion, members *agreed* that provided it was given the Charity Commission number for the charity, to offer it the Parish rate of £15 per hour.

22/149/PC Finance

149.1 *Income & Expenditure* - Mr Holder highlighted several items in the Cashbook. The income and expenditure and bank reconciliation for June were **approved**.

149.2 In addition to bank payments and direct debits, it was **agreed** to approve the following payments:-

a) by BACS:-

- £709.30 to Castle Water – final water charge;
- £170.74 (inc VAT) to Donovan Bros – for toilet products;
- £1,090.00 to Farnham Royal Marquees – for marquee, tables and chairs for Platinum Jubilee;
- £57.50 to reimburse L Gibbons – for dog rosette prizes for Platinum Jubilee;
- £525.46 to BALC – for annual subscription;
- £628.80 (inc VAT) to Baylis Community Media – for job adverts for Clerk role;
- £1,567.50 (inc VAT) to Manorcott Legal & Business Services LLP for locum clerk work;
- £51.02 to reimburse J Holder for –
 - £11.02 for key to be cut;
 - £40.00 for annual Data Protection registration;
- £12.00 to reimburse S Wright for key to be cut

b) By cheque:-

- £150.00 to P Brown for return of £150 deposit from 21 May hire;
- £150.00 to M Magtalas for return of £150 deposit from 18 June hire;
- £150.00 to R Hersey for return of £150 deposit from 2 July hire;
- £150.00 to S Vankey for return of £150 deposit from 3 July hire;
- £150.00 to A Kauschik for return of £150 deposit from 16 July hire.
-

149.3 In respect of the above approved spend, the following being for the Jubilee event, to be vired from the Strategic Community Fund :-

- £1,090.00 to Farnham Royal Marquees – for marquee, tables and chairs for Platinum Jubilee;
- £57.50 to reimburse L Gibbons – for dog rosette prizes for Platinum Jubilee;

149.4 The monthly charge from Slough BC for waste removal approved for last month (see minute 122.5) was for £166.56 (inc VAT) which had been paid.

149.5 With no meeting in August, it was noted that where required payments might be made and thereafter ratified at the next meeting.

149.6 *Spend v Forecast* – The income and spend v forecast for the first three months of the municipal year had been previously circulated and was noted. Hall hire was up against forecast. The recent major rise in energy costs was noted in relation to utility costs which were over double that forecast for the year to date.

149.7 *Additional bank Signatories* - Cllr Barry signed the application form, which he in turn was counter signed by Cllrs Anderson, P Brooker and Murphy as current signatories; to be forwarded by the Locum Clerk to Unity Trust Bank. **Action: Locum Clerk**

149.8 *Close Brothers Account* - The Locum Clerk noted that the six month term was due to expire on 4 August and it was for the Council to determine if a) it wished to withdraw back to the Unity Trust Bank all moneys (original deposit and interest) or just interest or b) to invest for a further term. The interest rate for the current six months was 0.55% but would increase to 1.35%. Following consideration, it was **agreed** to invest all moneys (original deposit and

interest) for a further six month term from 4 August 2022 – 4 February 2023 and Close Brothers be so authorised.

Action: Locum Clerk

22/150/PC Update on Clerk Position

150.1 Mr Holder confirmed that further to the advert in the local press, there had been about six expressions of interest for the role of Clerk and he was currently awaiting CV's for some of these. Following the closing date, he would be looking to set up interviews. It was **agreed** that the interview panel should consist both of Cllr Murphy and Mr Holder and either of Cllr Brooker or Cllr Mann.

Action: Locum Clerk

22/151/PC Agenda items for Next Meeting

151.1 There were none specific.

22/152/PC Any Other Business

152.1 *Rob Ingram RIP* - Members recognised the recent death of Mr Ingram who as compere and singer had played a major role in the Platinum Jubilee celebration. Mr O'Kelly to provide contact details and the Clerk to express condolences on behalf of the Council.

Action: Mr. O'Kelly / Locum Clerk

152.2 *Heavy Lorries* – Cllr Murphy expressed concern at use by heavy lorries of roads such as Wentworth Avenue and Long Furlong Drive. Cllr Anderson noted they were travelling from the Summerleaze site in Farnham Lane and for HS2, opposite the Burnham Beeches Hotel and the Clerk be asked to write to Bucks Council to complain.

Action: Locum Clerk

22/153/PC Next Meeting

153.1 The next Full Council Meeting to be at 7.00 pm on Wednesday 21st September 2022 in the Community Centre.

22/154/PC Exclusion of the public

It was agreed that further to S.1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business to be transacted under Item 20 on the agenda that the public be excluded and the matters dealt with in a subsequent Part Two meeting.

The meeting closed at 9.10 pm.

Signed as a true record of the meeting

.....Chair

Dated