

BRITWELL PARISH COUNCIL

NOTICE, AND SUMMONS TO ALL PARISH COUNCILLORS, TO ATTEND THE ANNUAL MEETING OF BRITWELL PARISH COUNCIL TO BE HELD ON WEDNESDAY 20th SEPTEMBER 2023,

The meeting is open to the public and press and the first 15 minutes will be reserved, if required, for public comment.

Declarations of Interest: Any Member attending the meeting is reminded of the requirement to declare if he / she has a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

To deal with the following business:-

AGENDA

- 1 Apologies for absence
- 2 To confirm the minutes of the Meeting held on 19th July 2023 & Extraordinary Meeting 31st July 2023
- 3 Updates from Neighbourhood Police
- 4 Outside Bodies –to receive reports from members a) Britwell Youth Project and b) any other bodies & /Charities
- 5 Planning – to review any applications received since issue of agenda
- 6 Building Works - to review and approve arrangements or make any decisions concerning any works
a) Painting Toilets b) Panting Kitchen High Clean and New blind
- 7 Parish Communication: – To review and approve any arrangements or make any decisions concerning a) general communications and b) the website or parishioner issues, if any c) Chairs Allowance
- 8 Report on Community Centre and Sports Ground - To review and approve arrangements or make any decisions on: a) Clerks decisions up to £1,000 for Maintenance, supplies etc. b) Keys for Foodbank c) Vacancy for Caretaker.
- 9 Bar managers Report
- 10 Finance
13.1 To receive and approve the income and expenditure figures to July 2023 & August 2023 and bank reconciliation
13.2 To ratify expenditure since the last meeting and approve payments presented to the meeting
- 11 Agenda items for Next Meeting
- 12 Any Other Business
- 13 Next meeting Wednesday 18th October 2023 at 7.00pm at the Britwell Parish Community
- 14 Centre

Signed *Janice Finn*
Parish Clerk

Date 31st August 2023