

BRITWELL PARISH COUNCIL

NOTICE, AND SUMMONS TO ALL PARISH COUNCILLORS, TO ATTEND THE ANNUAL MEETING OF BRITWELL PARISH COUNCIL TO BE HELD ON WEDNESDAY 21st JUNE 2023,

The meeting is open to the public and press and the first 15 minutes will be reserved, if required, for public comment.

Declarations of Interest: Any Member attending the meeting is reminded of the requirement to declare if he / she has a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

To deal with the following business:-

AGENDA

- 1 Apologies for absence
- 2 To confirm the minutes of the Annual Parish and Annual Council meetings held on 17th May 2023
- 3 Matters Arising from previous meetings (not covered elsewhere on the agenda)
- 4 Updates from Neighbourhood Police
- 5 Outside Bodies –to receive reports from members for a) Youth Club and b) any other bodies/Charities
- 6 Planning – to review any applications received since issue of agenda
- 7 Annual Governance & Audit Return 2022-2023 - To review any financial statements, to take any actions including any write offs and approve Annual Governance Statement and Accounting Statements.
- 8 Building Works - to review and approve arrangements or make any decisions concerning any works
- 9 Parish Communication: – To review and approve any arrangements or make any decisions concerning a) general communications and b) the website or parishioner issues, if any
- 10 Report on Community Centre and Sports Ground - To review and approve arrangements or make any decisions concerning a) Request for New Printer, Scanner & Photo-copier ;
- 11 Finance:
 - 13.1 To receive and approve the income and expenditure figures to end of May and bank reconciliation
 - 13.2 To ratify expenditure since the last meeting and approve payments presented to the meeting
- 12 Agenda items for Next Meeting
- 13 Any Other Business
- 14 S.1 (2) Public Bodies (Admission to Meetings Act 1960 to agree that in view of the confidential nature of the business to be transacted under items 18 and 19 below that the public be temporarily excluded and be instructed to withdraw
- 15
- 16 Next meeting Wednesday 19th July 2023 at 7.00pm at the Britwell Parish Community
- 17 Centre

Signed *Janice Finn*
Parish Clerk

Date 14th June 2023